

**APPLICATION FOR USE OF FACILITIES AND EQUIPMENT**

1. \_\_\_\_\_  
(Name of Group or Organization) (Address)

2. Check One:  School-related  Non-school group -non profit  Non-school group -for profit

\*If you checked School-related, explain relationship to school:

\_\_\_\_\_

\*\*If you checked Non-school group, a fee will be charged. Your est. fee will be \$ \_\_\_\_\_

(As determined using the district policy for use of school facilities – breakdown listed below\*\*)

3. Your group or organization contact person:

NAME \_\_\_\_\_ PHONE NO. \_\_\_\_\_

ADDRESS \_\_\_\_\_

4. Date or dates of use: \_\_\_\_\_

5. Starting time: \_\_\_\_\_ Ending Time: \_\_\_\_\_ (designate a.m. or p.m.)

6. Description of activity: \_\_\_\_\_

\_\_\_\_\_

7. List facilities and equipment to be used: \_\_\_\_\_

\_\_\_\_\_

8. Will security police be used: (Check one) YES \_\_\_\_\_ NO \_\_\_\_\_

9. Group or organization agrees to abide by regulations governing use of facilities and equipment:  
(Check one) YES \_\_\_\_\_ NO \_\_\_\_\_

\_\_\_\_\_  
Signature of Contact Person / Date  
+++++

**\*\*Breakdown of Fee determination:**

	<u>Non-Profit Fee Schedule</u>	<u>For Profit Fee Schedule</u>
\$ _____ Gymnasium	\$ 90.00 per day	\$ 150.00 per day
\$ _____ Auditorium	\$ 115.00 per day	\$ 200.00 per day
\$ _____ Cafeteria Area	\$ 60.00 per day	\$ 100.00 per day
\$ _____ Classrooms	\$ 35.00 per day	\$ 50.00 per day
\$ _____ Athletic Field	\$ 300.00 per season	\$ 500.00 per season
\$ _____ Concession Stand	\$ 50.00 per day	\$ 50.00 per day
\$ _____ Auditorium Mgr Fee	\$ 50.00 per day	\$ 50.00 per day
\$ _____ Maintenance Fee	\$ contractual rate/hr.	\$ contractual rate/hr.
\$ _____ Security	\$ contractual rate/hr.	\$ contractual rate/hr.
\$ _____ <b>TOTAL FEE</b>		